

國立成功大學學生跨國雙向研修獎助學金補助要點

98 年 02 月 11 日第 668 次主管會報通過
99 年 02 月 03 日第 685 次主管會報修訂通過
99 年 03 月 03 日第 686 次主管會報修訂通過
101 年 11 月 14 日第 736 次主管會報修訂通過
102 年 10 月 16 日第 753 次主管會報修訂通過
104 年 05 月 20 日 103 學年度第 3 次校務基金管理委員會修訂通過
106 年 04 月 19 日第 803 次主管會報修訂通過
108 年 09 月 11 日第 817 次主管會報修訂通過
112 年 02 月 22 日第 838 次主管會報修訂通過
113 年 01 月 17 日第 843 次主管會報修訂通過

一、國立成功大學（以下簡稱本校）為鼓勵學生出國研修，拓展學生國際視野，促進國際學術及多元文化交流，提升學生國際競爭優勢，特訂定本要點。

二、經費來源及名額：

（一）本獎助學金之經費來源如下：

1. 校務基金自籌款；
2. 教育部補助款；
3. 政府其他補助款；
4. 其他捐助捐贈收入。

（二）本獎助學金之金額與名額，本校得依當年度預算審核做調整。

三、申請資格：

具有本校正式學籍之學生（不含在職專班），且符合本要點第四點規定者。但修讀境外雙學位者，須具有中華民國國籍，且設有戶籍。

四、獎助種類及限制如下：

（一）境外雙學位：係指本校與國外學校雙方依簽訂協議書方式，協助所屬學生於符合雙方協議之畢業條件，可分別取得兩校之相同或不同學位者。獎助期間以一年為限。

（二）交換學生：係指具交換生資格，至國外著名大學修習學分者，包含本校推薦及自行申請兩種，獎助期間至多一年為限。

（三）短期研修：

1. 至國外著名大學、企業或研究、學術機構進行一週以上研究或實習。
2. 獎助期間為一週至六個月，不得分段或展延。

前項各款獎助，同一學制身分之學生，以補助一次為限。除境外雙學位外，赴外研修地點不得為大陸、香港或澳門地區。

五、申請人應繳資料如下：

（一）申請表（於線上填寫並上傳至指定網址）。

- (二) 歷年在學中文成績單一份。
- (三) 中、英文自傳(含學、經歷)。
- (四) 語言能力證明文件。
- (五) 主管機關開立之低收入戶或中低收入戶證明，無者免附。
- (六) 其他有利於審查之文件(如推薦函、具體獲獎事蹟等)。
- (七) 申請境外雙學位或交換學生者，應另行檢附下列資料：
 - 1. 修讀計畫(包含修讀之課程與學分數)。
 - 2. 國外大學入學證明。
 - 3. 前往對方學校就讀期間之行事曆，如尚未公布者，得檢附前一學年度之行事曆，並於公布後補繳。
- (八) 申請短期研修者，應另行檢附下列資料：
 - 1. 研究或實習計畫及單位介紹。
 - 2. 研究或實習單位同意函或相關證明
 - 3. 研究或實習計畫表。

前項各款資料，除國外大學入學證明得於出國前補繳外，其餘文件不齊或不符合規定者，不予受理。

六、前點第一項第四款語言能力證明文件，限申請日前兩年內之取得語言檢定證明：

- (一) 申請境外雙學位或交換學生者：
 - 1. 英語能力：同等於教育部 CEFR 分數對照 B2 等級或托福 iBT 72、雅思 (IELTS) 5.5、多益 785 分以上。若申請學校訂有英語能力規定，則依對方學校規定辦理。
 - 2. 其他語言能力：若申請學校有非英語之語言能力規定，則依對方學校規定辦理。申請學校若無任何語言能力證明規定，申請人須提出前目之英語能力證明。
- (二) 申請短期研修者：
 - 1. 英語能力：研修期間未滿三個月者，得繳交全民英檢、多益、托福、雅思之語言證明；研修期間為三個月以上者，同等於教育部 CEFR 分數對照 B2 等級或托福 iBT 72、雅思 (IELTS) 5.5、多益 785 分以上。若研修機構訂有英語能力規定，則依對方規定辦理。
 - 2. 其他語言能力：若研修機構有非英語之語言能力規定，則依對方規定辦理。研修機構若無任何語言能力證明規定，申請人須提出前目之英語能力證明。

七、申請期限：

- (一) 申請境外雙學位或交換學生者：秋季班於出國當年度 5 月 31 日前；春季班於出國前一年 10 月 31 日前，至國際事務處(以下簡稱本處)網站申請網址辦理。
- (二) 申請短期研修者：最遲須於研修起始日前一個月，至本處網站申請網址辦理。

八、補助金額：

- (一) 申請境外雙學位或交換學生者：

1. 赴亞洲地區者：每人每學期補助至多新臺幣十一萬元，每學年至多新臺幣二十萬元。
2. 赴亞洲以外地區者：每人每學期補助至多新臺幣十五萬元，每學年至多新臺幣二十四萬元。
3. 申請者具有低收入戶或中低收入戶相關證明文件，經核定通過後，相關補助費用得從優補助。
4. 申請者已獲減免學費，且領有國外其他單位之獎助學金者，得調整各項補助費用。

(二) 申請短期研修者：

1. 赴亞洲地區者，前兩週每週補助至多新臺幣一萬四千元；自第三週起，每週補助新臺幣伍千元。
2. 赴亞洲以外地區者，前兩週每週補助至多新臺幣二萬元；自第三週起，每週補助新臺幣七千元。

九、審查程序：

- (一) 第一階段：申請案件依申請表上所列單位送核，經申請人指導教授及各單位核可後，上傳至本處指定申請網址。
- (二) 第二階段：申請案件送本校學生跨國雙向研修獎助學金甄選委員會（以下簡稱甄選委員會）進行審查。
- (三) 甄選委員會由國際長及教師代表七至九人共同組成。審查方式採書面審查，必要時得通知申請人到場說明。
- (四) 甄選委員會保有調整獎助項目及名額之權利。審查後之甄選名單，陳請校長核定後公告之。

十、獎助學金撥付期間：

於出國期間撥付補助款之 80%為原則，剩餘補助款，交換學生及短期研修生應於研修期間結束之日起一個月內；境外雙學位生應於研修期間結束之日起二個月內，檢附相關證明文件辦理核銷。

十一、獎助期間及遵守義務：

- (一) 獲核定補助者，應於出國前與本校簽訂行政契約，並遵守契約之約定。
- (二) 獲核定補助者，於赴國外期間內，仍應保有學校在校生資格，並履行各學位計畫自訂義務。如未經本校同意而逕自休學、退學、不接續完成本校學業並取得學位者，追繳全部獎助費用。
- (三) 獲核定補助者，於獎助期間尚未完成赴外研修計畫前因故欲返國者，須事先報請本處同意，並按比例扣除返國日數之補助金額；未經本處同意而於獎助期間逕自返國者，得追繳其全部獎助費用。

- (四) 獲核定補助者，同一獎助期間不得兼領教育部、國科會或其他本國政府單位之獎助學金，違者取消資格，並追繳全部獎助費用。
- (五) 獲核定補助者，應於赴外研修期間結束之日起一個月內繳交出國報告書，必要時得以英文公開發表出國期間之心得感想。
- (六) 獲核定補助者完成赴外研修計畫後，應檢附資料如下：
1. 境外雙學位生：本校與國外學校之畢業證書或已達畢業條件之相關證明文件。
 2. 交換學生：每學期或每學年（兩學期）之修得學分證明與成績單。每學期需修習通過三門課程，其中一門須與就讀本校本科系專業相關。
 3. 短期研修生：研究/實習證明，內容包含研究/實習期間、研究/實習內容、整體評量等。
- (七) 獲核定補助者，如違反前款情形，致負有償還獎助費用義務，經催告而逾期未償還或無力償還時，應由其保證人（家長或監護人）負償還之責任。

十二、獲核定補助者，出國期間之學業、學籍及兵役等相關事宜，依本校規定及中華民國相關法令辦理。相關經費須依本校規定辦理經費核銷，如未依規定辦理者，追繳全部獎助費用。

十三、本要點如有未盡事宜，悉依相關法規及本處之公告辦理。

十四、本要點經主管會報及校務基金管理委員會通過，校長核定後實施，修正時亦同。

Regulations Governing National Cheng Kung University's (NCKU) Transnational Study and Research Scholarships & Grants

Approved at the 668th Meeting of Chief Administrators on 2009.02.11
Amended and approved at the 685th Meeting of Chief Administrators on 2010.02.03
Amended and approved at the 686th Meeting of Chief Administrators on 2010.03.03
Amended and approved at the 736th Meeting of Chief Administrators on 2012.11.14
Amended and approved at the 753rd Meeting of Chief Administrators on 2013.10.16
Amended and approved in the 2014 academic year at the 3rd meeting of the University Endowment Fund Management Committee on 2015.05.20
Amended and approved at the 803rd Meeting of Chief Administrators on 2017.04.19
Amended and approved at the 817th Meeting of Chief Administrators on 2019.09.11
Amended and approved at the 838th Meeting of Chief Administrators on 2023.02.22
Amended and approved at the 843rd Meeting of Chief Administrators on 2024.01.17

1. The following regulations have been established by National Cheng Kung University (hereinafter "the University") to support University students in their pursuit of studies abroad, allowing students to expand their horizons, engage in international academic and multicultural exchange, and enhance their competitive advantage on the global stage.
2. Funding Sources and Recipient Quotas:
 - a. Award funding shall be provided by:
 - i. University Endowment Fund income;
 - ii. Ministry of Education (MOE) grants;
 - iii. Other government-issued grants;
 - iv. Other donations.
 - b. The University reserves the right to modify award amounts and recipient quotas in alignment with the annual budget.
3. Eligibility: Applicants must be degree-seeking students (excluding in-service students who are not eligible) and fulfill all requirements (see Item 4). Students planning to pursue a dual degree with an overseas partner school must hold citizenship of the Republic of China and have current household registration.
4. Scholarship/Grant Types and Requirements:
 - a. A dual-degree program refers to a joint initiative between the University and an overseas partner school. These programs involve a formal agreement that outlines the graduation requirements necessary for students to obtain degrees from both institutions. Awards for these programs are limited to one year.
 - b. An exchange student refers to an individual eligible to participate in academic exchange programs at recognized universities for the purpose of earning academic credits. This category includes applicants who apply through the University as well

as those who enroll directly with the university abroad. Awards for these programs are limited to one year.

c. Short-Term Study or Research:

- i. This category refers to students who complete research or intern at foreign universities, enterprises, or research/academic institutions for a period of more than one week.
- ii. Awards for these programs are limited to a duration of one week to six months, without interruption, and cannot be extended.

Each student is eligible for only one award per degree program (e.g. B.A, M.A, etc.). Students, except those enrolled in dual-degree programs, are not permitted to engage in study or research activities in China, Hong Kong, or Macau.

5. Application Requirements:

- a. Application form (to be completed online and uploaded to the designated portal);
- b. Copy of transcripts to date (in Mandarin);
- c. Personal statement in Mandarin and English (including academic background, relevant experience, etc.);
- d. Proof of language proficiency (see Item 6);
- e. Government documentation verifying low/lower-middle income household status (if applicable);
- f. Other supporting documents (e.g. recommendation letters, awards, certificates of achievement, etc.);
- g. Required documents for 4.a and 4.b applicants:
 - i. Study plan (including a list of courses and credits);
 - ii. Proof of admission from the specified foreign university;
 - iii. Academic calendar from the partner school for the period of study. If not yet available, applicants must submit the calendar from the previous academic year and provide the most recent one when available.
- h. Required documents for 4.c applicants:
 - i. Description of the intended research or internship program and an introduction to the hosting institution;
 - ii. Proof of acceptance or approval from the hosting institution;
 - iii. Research or internship plan.

Incomplete applications or those failing to meet the above requirements will not be accepted. An extension may be made to submit documentation confirming admission to the partner university, as long as it is submitted before departure.

6. Language Proficiency: Proof of language proficiency, as stipulated in 5.d, must be dated no more than two years before the application date.

a. Minimum proficiency requirements for 4.a and 4.b applicants:

- i. English: Scores showing one of the following: CEFR proficiency level of B2 (refer to the MOE equivalency chart); TOEFL iBT 72; IELTS 5.5; or TOEIC 785. If the partner school has its own English proficiency standards, those requirements shall take precedence.
- ii. Other languages: If the partner institution has stipulated language proficiency criteria (other than English), applicants must adhere to those standards. If the partner institution does not stipulate language proficiency requirements, applicants should refer to regulation 6.a.i.

b. Minimum proficiency requirements for 4.c applicants:

- i. English: For research or study programs lasting less than three months, applicants must provide scores from one of the following: General English Proficiency Test (GEPT), TOEIC, TOEFL, or IELTS. For research or study programs lasting more than three months, applicants must provide scores showing one of the following: CEFR proficiency level of B2 (refer to the MOE equivalency chart); TOEFL iBT 72; IELTS 5.5; or TOEIC 785. If the partner school has its own English proficiency standards, those requirements shall take precedence.
- ii. Other languages: If the partner institution has stipulated language proficiency criteria (other than English), applicants must adhere to those standards. If the partner institution does not stipulate language proficiency requirements, applicants should refer to regulation 6.b.1.

7. Application Deadlines:

- a. 4.a or 4.b Applicants: For the fall semester, applications must be submitted by May 31 of the same year; for the spring semester, applications must be submitted by October 31 of the preceding year. All applications must be submitted to the Office of International Affairs (OIA) online portal.
- b. 4.c Applicants: Applications must be submitted through the OIA online portal at least one month prior to the start of the program.

8. Award Amounts:

a. 4.a or 4.b Applicants:

- i. Programs in Asia are eligible for awards up to NT\$110,000 per semester and up to NT\$200,000 per academic year.
- ii. Programs outside of Asia are eligible for awards up to NT\$150,000 per semester and up to NT\$240,000 per academic year.

- iii. Applicants submitting government documentation verifying low/lower-middle income household status may, if approved, be entitled to additional subsidies.
 - iv. Award amounts may be adjusted for applicants who have been approved for tuition waivers, tuition reductions, or have received additional scholarships from foreign institutions.
- b. 4.c Applicants:
 - i. Programs in Asia are eligible for weekly subsidies up to NT\$14,000 for the first two weeks. After week three, weekly subsidies will be reduced to NT\$5,000.
 - ii. Programs outside of Asia are eligible for weekly subsidies up to NT\$20,000 for the first two weeks. After week three, weekly subsidies will be reduced to NT\$7,000.

9. Application Review Process:

- a. Stage 1: Applications should be submitted to the office/department specified on the application form. After approval by the applicant's academic advisor and reviewing office/department, applications should be sent to the OIA.
- b. Stage 2: The OIA shall forward applications to the University's Transnational Study and Research Scholarship Grants Selection Committee (hereinafter referred to as the Selection Committee) for review.
- c. The Selection Committee will consist of the Vice President for International Affairs and seven to nine faculty representatives. Applications must be submitted in writing for review. Applicants may be required to appear in person if requested.
- d. The Selection Committee reserves the right to modify award quotas and types of awards granted. After the review process is complete, a list of finalists will be sent to the University President for approval and subsequently announced.

10. Remittance Schedule: 80% of the award will be disbursed during the study abroad period. For exchange students (4.b) and short-term research grantees (4.c), expense documentation must be submitted within one month (from the program's end date) to receive any remaining funds. For dual-degree students (4.a), supporting documents must be submitted within two months (from the program's end date) to receive any remaining funds.

11. Award Period and Obligations:

- a. Scholarship/grant recipients (hereinafter Recipients) must sign a contract with the University one month before departing abroad and adhere to its stipulations.
- b. Recipients must remain enrolled at the University during the period abroad and

continue to fulfill any requirements outlined by their degree program. Students who choose to take a leave of absence, withdraw, or discontinue their studies or degree program without prior approval from the University will be obligated to repay the entire award amount.

- c. Recipients wanting to return to Taiwan before the completion of their overseas research or study plan must first obtain approval from the OIA; if approved, the original award amount will be adjusted proportionately based on the duration of the recipient's stay abroad. Recipients who return to Taiwan during the award period without prior approval from the OIA may be obligated to repay the entire award amount.
- d. Recipients are prohibited from accepting scholarships from other Taiwan government agencies--such as the Ministry of Education (MOE) or the National Science and Technology Council (NSTC)--during the same award period. Those found in violation of these terms will be deemed ineligible and must repay entire award amount.
- e. Recipients must submit a final report within one month of the program's end date. If requested, they must complete an English presentation on their experience overseas.
- f. After Recipients have completed their overseas research or study plans, they must submit the following:
 - i. Dual-degree students (4.a): Diplomas from the University and/or the overseas partner university; proof of graduation requirements fulfilled.
 - ii. Exchange students (4.b): Proof of credits earned and transcripts for each semester and/or academic year (two semesters). Please note: students are required to pass a minimum of three courses per semester, with at least one course directly related to their undergraduate major at the University.
 - iii. Short-term research/internship students (4.c): Proof of research/internship that includes the duration of the program, content of program, and the results of any comprehensive evaluations.
- g. Recipients who violate the terms of the preceding paragraph (11.f) must repay the entire award amount. In the event of outstanding payments or insolvency, the guarantor (parent or guardian) shall assume responsibility for the repayment.

12. While abroad, all academic-related matters, enrollment requirements, and conscription duties shall be handled in accordance with University regulations and/or relevant laws and regulations of the Republic of China. Any incurred costs in adhering to this regulation shall be reimbursed in accordance with University regulations. Recipients who violate these regulations will be required to repay the full scholarship amount.

13. Matters not provided for by these regulations shall be governed by existing provisions and

Office-issued notices.

14. These regulations have been approved by the Chief Administrators and University Endowment Fund Management Committee. They will take effect upon approval by the University President. This process shall also apply to all future amendments.