國立成功大學統計學系暨數據科學研究所教師升等初審考評評分細則
Evaluation Criteria for the Primary Review of Faculty Promotion
Under the Department of Statistics and the Institute of Data Science
National Cheng Kung University

申請人姓名：
Name of Applicant:

單位/現職職稱：
Department-Institute/Position:

項目 Item	分項 Sub-item	考評評分細項 Grading Criteria		考評分數 Score
教學 (40 分) Teaching (40 points)	年資及教學授課 20 分 Years of Employment and Teaching Assignment (20 points)	①每滿一年得1分，滿一學期得0.5分。 ②開授必修及必選課程授課壹學分每學期得 0.25 分，其餘選修課程壹學分每學期得 0.2 分。 ③指導碩士研究生每一畢業學生以 1 分計(共同指導者平分計算)，但每年以 4 人為上限；指導博士研究生每一畢業學生以 2 分計(共同指導者平分計算)，但每年以 2 人為上限。 ① 1 point scored for each year of employment; 0.5 points scored for each semester of employment. ② 0.25 points scored per credit each semester for teaching assignment to required or require-elective courses; 0.2 points scored per credit each semester for teaching assignment to elective courses. ③1 point scored for advising each graduating master's student (points shared equally by co-advisors) with a maximum of four students per year; 2 points scored for advising each graduating doctoral student (points shared equally by co-advisors) with a maximum of two students per year.		
	教學績效 20 分 Teaching Performance (20 points)	④系(所)教評會考評成績占10 分 (不含系主任(所長)考評)。 A scale of 0 to 10 points based on the assessment of the Department-Institute Faculty Evaluation Committee	學生教學意見反應調查占7 分，計算公式如(附註 2)。 A scale of 0 to 7 points based on the results of the student feedback questionnaire survey according to the calculation formula (specified	
			其他教學績效評分量占3 分。評量項目如(附註 3)。 A scale of 0 to 3 points scored for other sub-items of teaching performance (specified in Note 3)	
		⑤系主任(所長)考評成績占10 分。 A scale of 0 to 10 points based on the assessment of the Chair-Director.		
		本項小計 **Subtotal**		

附註：
1. 年資及教學授課成績自任職本校且取得擬升等職級前一等級教師資格後起算。
2. 學生教學反應調查成績以近三年管理學院之教學反應調查成績計算。近三年學生教學意見反應調查計算公式：加權平均＝【Σ(評分×各科答卷人數)】/ 全部授課科目總答卷人數。
3. 其他教學績效評分評量項目包括：學生書面意見、學生訪談、必修或選修、課程難易、給分高低、授課人數，教師上課勤惰、對系所、院、校之教學政策配合情形、曾獲優良教師或教學優良方面之獎項、及其他有關教學上之特殊表現等。
4. 助理教授升等副教授①②項得分以 2 倍計算。
5. 自校外轉任本校之年資得提出年資證明至系教評會參考評分。

Notes:
1. Points scored for years of employment and teaching assignments should be calculated from the first date of appointment or promotion to the Last rank of faculty qualification.
2. Point calculation for the student feedback questionnaire survey should be based on the results of the student feedback questionnaire surveys conducted by the College of Management within the last three years. Calculation formula: Weighted average = [Σ(score× No. of respondents to each course)]/ No. of respondents to all courses.
3. Other sub-items for teaching performance evaluation include written comments from students, interviews with students, teaching assignments to required or elective courses, the level of course difficulty, grading distribution, No. of enrolled students, classroom instruction, complying with educational policies designated by the department, graduate institute, college, and university, receiving awards for teaching excellence, or other remarkable teaching performances.
4. Points calculated for sub-items ①② should be multiplied by two times for assistant professors applying for promotion to the rank of associate professor.
5. Applicants may submit a certificate for years of service at other institutions to the Department-Institute Faculty Evaluation Committee as a reference for point calculation.

研 究 (40 分) Research (40 points)	①在 UT Dallas Top 24 Journals 期刊清單發表論文者，每篇 40 分。管理學院各領域研究績優獎勵期刊清冊中發表論文者，列名A+級期刊，每篇得 32 分；列名A級期刊，每篇得 26 分；列名 B 級期刊，每篇得 12 分。 40 points scored for each paper published in a journal on the list of the UT Dallas Top 24 Journals. 32 points scored for each paper published in an A+-ranked journal on the list of journals recommended by the NCKU College of Management for research excellence, with 26 points scored for each paper in an A-ranked journal, and 12 points scored for each paper in an B-ranked journal.	
	②除①外，在具同等水準以上且收錄於 Web of Science 資料庫發表之期刊論文，分數以 JCR 期刊 IF 排名(JIF)計算，排名前 10%者每篇得 32 分、排名>10%~25%者每篇得 26 分、排名>25%~40%者每篇得 12 分、排名>40%~70%者，每篇得 8 分、排名 70%以後者每篇得 4 分。(附註 4) Apart from ①, points scored for papers published in journals collected by Web of Science database are calculated as follows: 32 points scored for each paper published in a journal on the top 10% list ranked by impact factor from JCR data, with 26 points scored for each paper published in a journal on the 10%~25% list, 22 points for each paper published in a journal on the 25%~40% list, 12 points for each paper published in a journal on the 40%~70% list, and 8 points scored for each paper published in a journal ranked below 70%.	
	③在其他有審查制度之研討會論文(Conference Papers)、專書、技術報告、專利或出版品等發表者，每篇得 1~6 分。 1 to 6 points scored for each paper published through a review system in a conference, a specific-themed book, a technical report, a patent or a publication, with a review system.	
	④擔任國科會研究計畫主持人每年每件1 分。 1 point scored as the principal investigator of a project under National Science and Technology Council each year.	
	⑤曾獲國內、外學術研究之獎項及榮譽，每項得 1~4 分。 1 to 4 points scored as a recipient of each domestic or international research award.	
	本項小計 Subtotal	

附註：
1. 學術研究成績自取得擬升等職級前一等級教師資格後發表者始予計分。高階低聘之教師，採計現職前同等職級發表之期刊論文。
2. 第 ①項期刊計分方式為單一作者者以 1 篇計分；第一作者或通訊作者以 0.7 篇計分；其他作者以 0.5 篇計分。
3. 第②項期刊計分方式為單一作者以 1 篇計分；兩位作者時第一位作者(或通訊作者)占 2/3，第二位作者 1/3；三位以上作者時，第一位作者(或通訊作者)占 1/2，其餘作者均分 1/2。升等教師擔任本校學生指導教授，以本校名義發表者，學生不列入作者計算。
4. Web of Science 期刊論文點數，以升等時最新年度期刊排名計算。
5. 第③至⑤項總得分以 14 分為上限。
6. 升等副教授者，第①②項分以 2 倍計算。
7. 至少發表 1 篇 B 等級以上或具同等級水準以上且收錄於 Web of Science 資料庫之期刊才得提出升等。
8. 申請升等教師應提出著作明細，並在文章後面加註所屬領域排名，附上 Impact Factor 及年度，撰寫格式：【領域，SSCI、SCI…，IF=0.000，排名百分比（Ranking），年度】。如尚未刊登者，應檢附已收受出版之期刊文章接受證明（接受日期：上學期在 7 月 31 日前，下學期在 1 月 31 日前），並加註預計刊登時間聲明書。
9. 檢附系所教評會議紀錄、期刊名單及評分等級，提院教評會審核參考。

Notes:
1. Points scored for research achievements should be calculated from the first date of appointment or promotion to the last rank of faculty qualification.
2. Point calculation for paper publication in sub-item ①: points for 1 article scored as a single author; points for 0.7 articles scored as the first author or corresponding author; points for 0.5 articles scored as another co-authors; points for 0.5 articles scored for other authors.
3. Point calculation for paper publication in sub-item ② : points for 1 article scored as a single author; points for 2/3 articles scored as the first author (or corresponding author); points for 1/3 articles scored as the second authors the first author or corresponding author; in case of a paper coauthored by more than three people, points for 1/2 articles scored as the first author (or corresponding author) and points for 1/2 shared equally by the remaining authors.
4. Points for paper publication in a journal collected by Web of Science should be calculated on the basis of the latest journal rankings in the year of promotion application.
5. The total score for sub-items ③to ⑤ is limited to a maximum of 14 points.
6. Points calculated for sub-items ① and ② should be multiplied by two times for assistant professors applying for promotion to the rank of associate professor.
7. Applicants must publish a paper in a journal, ranked B or on an equivalent level, collected by Web of Science before they apply for promotion.
8. Applicants shall submit a list of works specifying research discipline, ranking, impact factors, and year of publication, in the format as follows: [Discipline, SSCI, SCI…, IF=0.000, Ranking, Year of Publication]. Applicants should submit a certificate of acceptance from a journal for a paper accepted and scheduled to be published (Deadline of acceptance: July 31 in the fall semester, January 31 in the spring semester), with a statement specifying the scheduled date of publication.
9. Meeting minutes of the Department-Institute Faculty Evaluation Committee, a list of journals and ranking levels shall be submitted to the College Faculty Evaluation Committee as a reference for review.

服務與 輔導 (20 分) Service and Student Counseling (20 points)	①擔任本系(所)各委員會召集人每學年得 2 分，委員每學年得 1 分。 2 points scored each year as a department-institute committee convener; 1 point scored each year as a department-institute committee member.	
	②擔任本系(所)舉辦學術研討會之主辦者每次得 2 分，協辦者每次得 1 分。 2 points scored each time as an organizer of a department-institute academic conference; 1 point scored each timer as an assistant organizer of a department-institute academic conference.	
	③擔任系(所)主管者每學年得 4 分。 4 points scored each year as a department/institute chief administrator.	
	④擔任本校或本院委員會委員及行政職務每學年得 2 分。 2 points scored each year as an NCKU/college committee member or administrative official.	
	⑤為系爭取產學合作案件或研究計畫案(除國科會計畫外)，每案依性質及規模得 0~4 分。 0 to 4 points scored for each project under an academy-industry cooperation program or each research project (excluding NSTC projects), based on the content and scale of the project.	
	⑥學生輔導(如擔任導師、社團活動指導老師、帶領學生校外參訪活動等)每學年得 2 分。 2 points scored each year as a participant in student counseling activities (serving as an academic advisor, an advisor to a student club, or leading students on off-campus visits).	
	⑦參與系友服務活動每次得 1 分。 1 points scored each time as a participant in an alumni event.	
	⑧綜合考評包括留校情形及是否違規校外兼職兼課、各學程或通識教育課程開課配合情形、及主任(所長)交辦事項有關提升系(所)榮譽活動得 0~4 分。 0 to 4 points scored for a general evaluation of activities, including office hours, off-campus teaching positions, teaching assignment to designated programs or general education courses, and a duty for department-institute promotion assigned by the chair-director.	

	本項小計 Subtotal	

附註：
1. 綜合考評由系主任(所長)考評。
2. 未滿 1 學年折半計算。每項最多得 8 分。
3. 服務與輔導成績自任職本校且取得擬升等職級前一等級教師資格後起算。但高階低聘之教師，在本校(本系(所)、本院)之服務以 10 分為基本分數；若超過 10 分則以實際分數計算。
4. 考評各細項請送審人檢附佐證文件。

Notes:
1. A general evaluation shall be conducted by the Chair-Director.
2. A maximum of 8 points scored for each sub-item for a duration of less than an academic year.
3. Points scored for service and student counseling should be calculated from the first date of appointment or promotion to the last rank of faculty qualification. However, a basic score of 10 points for service at NCKU (the Department-Institute/the College) is given to an applicant appointed to the current rank based on a higher faculty qualification. The applicant should receive a score of more than 10 points as a result of actual point calculation.
4. Applicants should submit supporting documents for the evaluation of each sub-item.

	各項合計 Total	

註： 1. 各項評分至小數點1位，小數點第 1 位後四捨五入。
　　 2. 送審人教學、研究、服務與輔導各項成績須達該分項總分之 70%始得推薦。
　　 3. 教學、研究、服務與輔導各項評分計算依當年度學校相關規定時程辦理。

Notes:
1. All scores must be rounded up to one decimal place.
2. An evaluation case receiving a total score of 70 or above for each item (teaching, research, and service and student counseling) will be submitted to the College Faculty Review Committee for review.
3. Point calculation for each item (teaching, research, and service and student counseling) shall be administered in accordance with the NCKU-designated schedule in the year of promotion application.

系主任(所長)核章：_____

Signature of the Chair-Director: _____